

City of North Chicago
1850 Lewis Avenue, North Chicago, IL 60064
Following City Council Meeting
PUBLIC SAFETY COMMITTEE MEETING

MONDAY, APRIL 17, 2023

6:53 PM

Alderman Evans called the meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF POLICE DEPARTMENT REPORT:

Police Chief Lazaro Perez provided an overview of the Police Department Report.

He focused on **pg. 6**; NCPD team members had agreed on the new design for new squad car graphics with the new city vehicles none since year **1980's**; including new verbiage "protect and serve" and "dial 911." A special response team was implemented consisting of highly trained members available on-call led by the Sgt. Supervisor; formed a recruitment/retention team of officer personnel; Human Resources and Community Information Coordinator. The goal was to increase the number of officers and candidates. He provided the NCPD stats including shots fired, parking citations, recovered firearms, traffic citations, foot patrols and business checks.

Alderman Allen had concerns of needed cameras; Chief Perez explained was attempting estimated **(3)** from Abbvie and awaiting if they would cover the cost.

Alderman Mayfield commended Chief with the increased foot patrols in the 2nd Ward.

Alderman Jackson questioned grant money status; Chief stated was still awaiting; He also asked if plans for the summer season; Chief was unaware of deploying gang awareness. There was a gang presentation at the North Chicago Community High School last meeting week.

Alderman Smith asked if any officer candidate information; Chief preferred expanding to the National Testing Network for increased audience; he was willing to assist. A letter was sent out and unaware how it would be managed.

Alderman Evans explained he had summoned the youth and parents needed to be more engaged in the family household; there was not much participation from parents.

III. DISCUSSION TO ENTER INTO A CONTRACT WITH HEALTH ENDEAVORS FOR FIRE DEPARTMENT ANNUAL PHYSICALS NOT TO EXCEED \$11,835.00:

Fire Chief John Umek asked to start with item **3**. He explained asked to enter into a contract with Health Endeavors for annual physicals **Not to Exceed \$11,835.00**.

There were no questions or comments from City Council.

IV. DISCUSSION TO ENTER INTO A CONTRACT WITH TODAY'S UNIFORMS FOR THE OUTFITTING OF FIRE DEPARTMENT ISSUED UNIFORMS, NOT TO EXCEED \$17,000.00:

Fire Chief Umek discussed entering into a contract with Today's Uniform for outfitting of fire department issued uniforms **Not to Exceed \$17,000.00.**

There were no questions or comments from City Council.

V. DISCUSSION TO ENTER INTO A CONTRACT WITH MUNICIPAL EMERGENCY SERVICES INC. FOR THE PURCHASE OF FIREFIGHTER BUNKER GEAR (PPE), NOT TO EXCEED \$14,000.00:

Fire Chief Umek discussed entering into a contract with Municipal Emergency Services Inc. for the purchase of Firefighter Bunker Gear (PPE), **Not to Exceed \$14,000.00.**

There were no questions or comments from City Council.

II. DISCUSSION OF FIRE DEPARTMENT REPORT:

Fire Chief John Umek provided an overview of the Fire Department Report;

Alderman Evans questioned Robo Calls; Chief Umek stated was awaiting Mayor's approval.

The Mayor had expressed concern of increased fires. He questioned if smoke detectors were offered; Chief Umek clarified the fires weren't exclusive to residential issues.

Alderman Smith questioned if open burning was allowed; Chief Umek said no though small campfires were allowed if contained and away from the structure. The specific rules and regulations were in the City Code. No Mutual Aid assistance was requested in the month of **March 2023**; the Fire Department was hosting a cost-free CPR/First Aid and Home Fire Safety Clinic to teach basic Life Saving Skills in case of an emergency; the **2022 F-450** Ambulance arrival date was the last week of **April 2023**. It will be showcased at a conference; increased Opioid drug overdose deaths and kits sold at various department stores.

The Mayor asked if there were strips for the drug; Chief Umek stated was included in a kit. The Mayor clarified that Fentanyl and Opioid are a national problem; Chief Umek explained the firefighters had the recovery strips in their vehicles.

Alderman Allen questioned number of Opioid overdoses; Chief Umek stated there were **(8)**.

Alderman Allen moved, seconded by Alderman Mayfield that the Public Safety Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 7:15 p.m.

HUMAN RESOURCES COMMITTEE MEETING

MONDAY, APRIL 17, 2023

7:15 PM

Alderman Murphy called the meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF HUMAN RESOURCES DEPARTMENT MONTHLY REPORT:

Human Resources Director Liz Black provided an overview of the Human Resources Department Monthly Report.

There would be a DHS Grant for Public Works interns; training various departments with Paylocity efficiency/FMLA; no workers compensation claims; there was a new auto claim; in process of Union negotiations with Public Works positions openings; safety training; department head disciplinary matters; 2nd administration team training and employee appreciation meeting and all department's participated.

Alderman Allen asked job application status; Mr. Black explained (1) of (2) part-time applicants was starting the beginning of **May 2023**.

II. DISCUSSION OF CITY SALARY ORDINANCE (CSO) FROM MAY 1, 2023 TO APRIL 30, 2024:

Ms. Black discussed the CSO proposed changes:

- Additional of the Juneteenth Holiday (**pg. 4**)
- Changes to Overtime Rates (**pg. 5**) Applied to PS-12, 13 and 15 un-eligible for overtime.
- Addition to VESSA (Victims Economic Safety & Security Act) (**pg. 7**)
- Addition/Changes to Family Bereavement Leave (**pg. 7**)

Alderman Murphy clarified/elaborated on the issue further.

Alderman Allen questioned clarification with the paygrade changes; the changes wouldn't affect the employees; Mrs. Black acknowledged it was highlighted on **pg. 14**. After approval, she clarified would review it with the employees affected; no change in their salary schedule.

- Change to Seasonal Laborer Pay Rate – Based on Minimum Wage Increase (**pg. 12**)
- **A-12** Human Resource Assistant (Removed Position no Longer in Human Resources)
- Move Management Analyst – Fire & Admin from Paygrade **A-15** to **A-14**, Move Deputy Clerk; **A-17** to **A-15** (These Changes for Management Analyst and Deputy Clerk apply only to all New Hires after **April 30, 2023**. Current Employees in the roles as of **April 30, 2023**, won't see a Salary reduction or change in their Salary Schedule.
- Place Public Works Superintendent in **A-20**
- Place Assistant Chief of Police in **PS-13** (**pg. 14**)

A **3.25%** step increase was proposed for individuals covered under the CSO (City Salary Ordinance). and has capped the steps; the increase would apply to those under the city's collective bargaining agreements for ICOPS (Illinois Council of Police) and SEIU (Service Employees International Union).

This will be placed on the next **Council Agenda, May 1, 2023.**

Alderman Allen moved, seconded by Alderman Smith that the Human Resources Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 7:27 p.m.

FINANCE/AUDIT COMMITTEE MEETING

MONDAY, APRIL 17, 2023

7:27 PM

Alderman Mayfield called the meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION/REVIEW OF FINANCE/AUDIT DEPARTMENT MONTHLY REPORT:

Tawanda Joyner, Interim Comptroller provided overview of the Finance/Audit Department Report. The targeted goal was **83.33%**; **88.2%** actual received.

The Mayor questioned any revenue received from the Waukegan Casino; Ms. Joyner clarified that it would be discussed in the Treasurer's Report – **March 2023**.

She continued with water & sewer fund was below target; expenditures were less this year; Travel & Training expenditures of all departments including Aldermanic; outstanding water bills were suggested to be added; **30; 60 and 120** days.

II. DISCUSSION OF TREASURER'S REPORT – MARCH 2023:

Treasurer Vance Wyatt presented the March Report. Replacement correction of type-o was sent to the City Clerk's Office that evening. He attended the Treasurer's Conference.

Alderman Allen questioned where the casino information was found; Treasurer Wyatt directed him to **pg. 20**. It was received before the report.

The Mayor acknowledged Treasurer Wyatt for updating everyone with the capital/investment allocation.

III. DISCUSSION OF THE CHANGE ORDER FOR BS&A SOFTWARE TO INCLUDE BUSINESS LICENSE MODULE WITH A NOT TO EXCEED OF \$8,010:

Ms. Joyner explained the change order to BS&A software to include the business license module which would be different than with ACH (former software). It was **Not to Exceed \$8,010**.

Officially live Monday with training; change order to purchase additional item; credited for business license module; additional amount for training schedule established for numbered days.

IV. DISCUSSION OF INVOICE CLOUD CREDIT CARD FEE FOR PAYMENTS:

Ms. Joyner explained the invoice cloud for credit card fee with payments. The City had and currently absorbing credit card fees since **2016**; currently e-pay was charged and in-person was free. She was asking opinion of City continuing to absorb the fee.

Alderman Smith asked for clarification; Ms. Joyner explained there were various methods of payment and would be the same platform on-line with additional fee.

Alderman Murphy disagreed the City should absorb the cost with a credit card.

The Mayor clarified for those with automatic payment deduction there would be no fee. Ms. Joyner acknowledged.

Alderman Allen moved, seconded by Alderman Smith that the Finance/Audit Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 7:45 p.m.

PUBLIC WORKS COMMITTEE MEETING

MONDAY, APRIL 17, 2023

7:45 PM

Alderman Allen called the meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF PUBLIC WORKS DEPARTMENT MONTHLY REPORT:

Public Works Superintendent Clarence Johnson provided the overview of the department monthly report; the interns received their permits; 2nd cross training; repaired potholes; responded with (2) sewer emergency and was repaired; (2) watermain breaks and (200) residents for non-compliance of water lines.

Alderman Smith appreciated the Public Works service and response.

II. DISCUSSION OF WATER DEPARTMENT MONTHLY REPORT:

Consulting Public Works Director Bob Miller gave an overview of the water treatment numbers and usage.

Alderman Mayfield questioned water reduction with Abbvie; Mr. Miller explained an estimated 1/3 less in water use. She asked anticipation of further reduction in usage; Mr. Miller explained was a possibility.

Alderman Allen asked if any new water customers; Mr. Miller stated not at this time.

III. DISCUSSION OF ENGINEER MONTHLY REPORT:

Mr. Miller provided overview of the Engineer monthly report; the engineer, Steve Cieslica had family emergency and unable to attend; Mr. Miller touched on highlighted information; some of the projects discussed was Campanella & Sons and Brookstone at Coles Park.

The Mayor questioned the status with Brookstone; Mr. Miller stated had scheduled a meeting with them and time extension.

Alderman Smith inquired update of a citywide cleanup; Mr. Miller explained that there was discussion with LRS and the cost was excessive and was seeking other methods. Anything could be disposed to LRS with prior notification. He suggested placing the final information in the city newsletter.

In the process of cleaning the sanitary sewer line; next step was to line them; end of month would be finished with the storm sewer lines; bid opening for intake valve would be **May 5, 2023**.

IV. DISCUSSION/REVIEW OF TRUCK ORDINANCE FOR BROADWAY AVENUE:

Mr. Miller discussed to be reviewed with Truck Ordinance for Broadway Ave.

Item **IV** would be placed on the next **Council Agenda, May 1, 2023**.

Alderman Evans moved, seconded by Alderman Jackson that the Public Works Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 8:08 p.m.

ECONOMIC DEVELOPMENT/PLANNING/ZONING COMMITTEE MEETING

MONDAY, APRIL 17, 2023

8:08 PM

Alderman Smith called the meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF ECONOMIC DEVELOPMENT/PLANNING/ZONING REPORT:

Economic Director, Victor Barrera provided an overview of the Economic & Community Development Report trying to meet the deadline; He noted changes to Landlord License and informing landlords. Businesses will be detailed on City website along with the names.

Athletico opened on April 4th and is requesting the balance as part of their lease agreement. Field corrections notices had been issued and there was better compliance. BS&A software training would be taking place the following week.

Alderman Evans left at 8:10 p.m.

Alderman Allen moved, seconded by Alderman Mayfield that the Economic Development/Planning/Zoning Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Allen, Smith, Murphy

Nays: None

Absent: Evans, January

The meeting adjourned at 8:15 p.m.